

## Property and Businesses Owners Resource Guide

***If you have any questions regarding this resource guide, please contact ESDA's Neighborhood Services Program Manager, Damari Perez-Long, at [damari@everettstationdistrict.com](mailto:damari@everettstationdistrict.com) or 425-366-0610.***

*For the latest version of this resource guide, visit <https://is.qd/ESDABizguide>.*

### Suspected Criminal Activity

If you suspect any criminal activity, please report it immediately to 911. Even if the Everett Police Department (EPD) is unlikely to immediately respond because it is a low-level non-emergency issue, it is important that the police have an accurate record of the amount of criminal activity happening in our neighborhood.

*Note: 911 and the police department's non-emergency phone number go to the same telephone operator. Keep it simple: use 911 for all calls to EPD.*

Please follow-up any police report by contacting [Damari](#) so that ESDA can work with EPD and our neighborhood ambassadors to closely monitor the situation.

If you see a merely *suspicious activity* that may not be criminal in nature, please reach out to Damari so she can notify our ambassadors to deter unwanted behavior.

### Trespassing

For EPD to enforce trespassing on private property, the business or property owner must have a signed agreement with EPD and must clearly post no trespassing signs on the property. ESDA will help you with getting a signed agreement with EPD and will provide businesses within the BIA will provide free no-trespassing signs that you can put up. Contact [Damari](#) for more information.



EPD Info Sheets:

- [Trespassing](#)
- [Commercial Burglary Prevention](#)
- [Residential Burglary Prevention](#)

### Graffiti

If your property is tagged, city ordinance requires that the graffiti be removed or covered up within 48 hours. ESDA's neighborhood ambassadors are constantly looking for new graffiti and reporting it internally to Damari. If we find graffiti on your property, Damari will contact you directly to inform you

and ask you how you'd like to proceed. If you provide the paint that matches your building color, ESDA's neighborhood ambassadors may be able to assist you in covering up the graffiti.

If the graffiti is on public property, Damari will contact the appropriate city official who will have city workers paint over it.

You may wish to consider applying an anti-graffiti coating to your building, which will allow you to more easily powerwash the graffiti off. However, if you do so, you'll need to ensure that any runoff doesn't result in environmental pollution.

- [EPD Info Sheet: Graffiti](#)
- [EMC 8.20.020\(F\): Nuisances—Residential property and nonresidential property](#)
- [EMC 14.28.140: Illicit discharges and connections](#)

## Parking Violations

In general, the Everett Police Department is responsible for enforcing the parking restrictions for on-street parking along curbs with sidewalks, while adjacent business owners are responsible for enforcing their own parking restrictions where there is unimproved right-of-way (e.g., no sidewalk or gravel street edge).

### RVs & Derelict Vehicles

Where no parking restrictions exist along curbs with sidewalks, a vehicle cannot be parked for longer than 72 hours in the same spot, and RVs cannot be parked for longer than 24 hours in the same spot. The hour limit is not triggered until an EPD officer puts a "red tag" on the windshield providing notice, so it's important to notify EPD as soon as possible. If an RV or other vehicle is parked within an unimproved right-of-way next to your business, your business is responsible for towing the unauthorized vehicle.

- Call EPD's Parking Enforcement Division for North Everett to report a parking violation:  
425-257-8437

### Unauthorized Vehicles on Unimproved Right-of-Way

If you have a business with unimproved right-of-way, you will need to establish your own parking restrictions. Typically this involves contracting with a towing company to tow away any unauthorized vehicles. You will need to clearly post your property with tow away signage.

ESDA will be establishing a voluntary, uniform tow away parking signage program for businesses with unimproved right-of-way. In addition to providing consistent signage, our neighborhood ambassadors would also be able to monitor for potential unauthorized vehicles parking at your business. Contact [Damari](#) if you are interested in learning more.



### No Parking in Alleys

All alley parking is prohibited as they provide access for emergency vehicles and service vehicles. However, they may be used while actively loading or unloading.

## Public Infrastructure Problems

- **Urgent:** Report *urgent* water, sewer, road, or traffic control issues to Everett Public Works by calling **425-257-8821**, and pressing 1.
- **Minor:** Report litter, graffiti on public property, maintenance requests, and other non-emergency public works issues by calling 425-257-8800 or through the City's online [SeeClickFix app](#).
- Other: You can also use the [SeeClickFix app](#) to report an encampment, to report an Everett Transit bus stop or bus shelter issue, and to request for extra police patrol.

## Enforced quiet hours

From 10 p.m. to 7 a.m., amplified music, intentional revving of engines, loudspeakers for commercial advertising, and other loud sounds are [restricted](#) in Everett. Public disturbance noises should be reported to EPD.

## Nuisances and code violations on public and private property

The following are violations if visible from a street, alley, or public or private property:

- Junk, trash, litter, boxes, discarded lumber, or salvage materials.
- Attractive nuisances that are dangerous to children.
- Broken or discarded furniture, household equipment, or furnishings.
- Shopping carts in the front yard, side yard, rear yard, or vacant lot.
- Vehicles that are parked in the front, side, or rear yards are wrecked, taken apart, or inoperable.
- Dead, decayed, diseased, or otherwise hazardous trees.
- Overgrown vegetation in the yards of the property.
- Graffiti or tagging.
- Utility trailers or camper tops in the front yard.

Everett Public Works has an online [code violation complaint form](#) to report these issues. If you see nuisances and code violations within the neighborhood, please contact Damari, who will use discretion in taking next step actions with the property owner and, if necessary, the City.

## Recycling & Disposal

- [Everett Recycling Information](#)
- [Snohomish County Recycling Guide](#)
- [Snohomish County Hazardous Waste](#) Drop Off Station: 3434 McDougall Ave  
[List of materials accepted](#)

## Lost Animals

If you see a lost or stray animal, call the Everett Animal Shelter at **425-257-6000** and press 0.

## Stolen Bikes

Suspect a stolen bike? Check **BikeIndex.org** to see if it's listed. You can also register your own bikes for free on the site.

## Social Service Directory

If you come across someone in need, here is a list of resources near the neighborhood that may be able to help.

### Call 2-1-1

211 is a free confidential one-stop connection to the local services you need, from utility assistance, food, housing, health, child care, after school programs, elder care, & crisis intervention.

## Overdose

If you see someone overdosing, as indicated by not breathing or an extremely low pulse, call 911 immediately. Please notify Damari immediately as well so we can dispatch our neighborhood ambassadors.

## Services

**Carnegie Resource Center**, 3001 Oakes Ave, 425-355-9129

Open Monday-Friday, 9am-4:30pm, any individual in need of substance abuse treatment, mental health care, housing, or employment service may walk into Carnegie for assistance and resource navigation.

**Department of Social & Health Services (DSHS)**, 840 N Broadway, 800-501-2233

Open Monday-Friday, 8am-5pm, individuals can complete interviews for cash or food assistance, manage WorkFirst or social services cases, or, after 2pm, ask a navigator to answer general questions or attend a scheduled case manager appointment.

**YWCA Homeward House**, 3701 Broadway, 425-770-9240

Open Monday-Friday, 9am-5pm, Homeward provides families with a central source for specialized wraparound services.

**Esther's Place**, 3705 Broadway, 425-512-0749

Open Monday-Friday, 9am-4pm, serving as a day shelter for homeless women & children, including two hot meals per, showers, and recovery programs.

**Bethany Compassion Center**, 1421 Broadway

Open Tuesday-Thursday 10am-4pm and Saturday 10am-1pm, Bethany provides laundry services, a food pantry, and several support groups.

**Millennia Ministries**, 3426 Broadway #202, 425-259-3555

Open Monday-Friday, 10am-3pm, Millennia provide diapers, classes, food pantry, emergency assistance with utility bills/mortgage, back to school supplies, and more. Need to call in advance for assistance.

**Family Health Hotline**, 800-322-2588

Call for consumer information, referral for maternity care, and other maternal and child health concerns.

**Alcohol/Drug 24-Hour Helpline**, 206-722-3700

**Narcotics Anonymous Number**: 425-609-6170

**Spanish-speaking Support Group**: 3514 Broadway, 425-321-4842

Support for depression, alcohol, etc

**Compass Health**, 3322 Broadway, 425-349-8200

Compass takes new patients by referral.

## Showers

**Trinity Lutheran Church**, 2324 Lombard Ave

2nd & Last Friday of the month, 10am-12pm

**First Presbyterian Church**, 2936 Rockefeller Ave

Wednesday, 4-9pm

## Food Banks

**Our Lady of Hope Chapel**, 2619 Cedar St

Open Monday, 5pm

**Salvation Army Food Bank**, 2525 Rucker Ave

Open Monday-Friday, 10am-4pm

**VOA Everett Food Bank**, 2802 Broadway Ave

Open Monday, Wednesday, and Thursday from 10am-2pm, and the 2nd & 3rd Tuesdays of each month from 3-6pm.

**Bethel Baptist Church**, 2625 Hoyt Ave

Open Tuesday-Friday, hours vary

**Everett United Church of Christ**, 2624 Rockefeller

Open Thursday, 5pm

**Faith Lutheran Church**, 6708 Cody Rd  
Open Fridays, 10:30am-2:15pm

**Vision Church**, 1917 California St  
Open Friday, 5pm

*Has a resource center with diapers, clothing (including gloves & scarves), groceries, and covid kits*

## Shelters

**Cocoon House**, 3530 Colby Ave  
18 & Under 425-877-5171  
Over 18 425-541-7685

**Everett Gospel Mission**  
Men's shelter, 3711 Smith Ave 425-740-2550  
Women's shelter, 5126 2nd Ave 425-740-2501

**Everett Library**  
Daytime shelter

**Housing Hope**, 5830 Evergreen Way 425-347-6556 x284

**Interfaith Family Shelter**, 2301 Hoyt Ave  
Family Shelter 425-200-5121  
Cars to Housing 425-303-9774

**United Church of Christ**, 2624 Rockefeller Ave  
Temporary emergency shelter 425-740-2550

## Other Resources

**Reporting Minor Issues to City of Everett** [SeeClickFix](#)

**National Domestic Violence Hotline** 800-799-7233

**Everett Transit Customer Service Center** 425-257-7773  
Open 7:30am-6:30pm. Walk-up service at south end of Everett Station

**Everett Public Library** [Resource Webpages](#)

## ESDA BIA Neighborhood Services

### Neighborhood Ambassadors

ESDA contracts with Pacific Security to provide two neighborhood ambassadors who walk and bike the neighborhood, Tuesday-Saturday (7am-5pm weekdays, 10am-6pm Saturdays), to identify potential safety concerns and property damage and to assist visitors, businesses, customers, and people in need.

The ambassadors can take care of some issues immediately, such as picking up small litter, while other issues, like graffiti, are referred to Damari for follow-up with the business owner or the City of Everett.

One ambassador patrols the entire neighborhood every two hours by bike, while the other ambassador focuses on a foot patrol, emphasizing the area from 33rd & Smith to Hewitt & Broadway.

### Contacting the Ambassadors

In most instances, in order to request the services of the ambassadors, you should contact Damari Peralez-Long, ESDA's Neighborhood Services Program Manager, at [damari@everettstationdistrict.com](mailto:damari@everettstationdistrict.com) or 425-366-0610, who can route the request to the ambassadors or, more often, directly address your issue. However, in limited circumstances, it may make sense for you to call the ambassadors directly to request assistance.

ESDA Neighborhood Ambassadors, on contract through Pacific Security

- Terry Suttles, 425-382-3706
- Courtney Dawson, 425-382-3705

### What the Ambassadors Can Do

<b>Litter</b>	Ambassadors pick-up small litter as they patrol the neighborhood.
<b>Major Trash</b>	Ambassadors report any major trash pile-ups to the City for cleanup. Ambassadors will use their discretion in assisting in cleaning up a major trash pile-up, considering how big the problem is, their time constraints, and whether ESDA has space in our dumpster. Some businesses have given access to ESDA to dispose of trash, so if the major pile-up is adjacent to one of these businesses, it is more likely the ambassadors will assist.
<b>Graffiti</b>	Ambassadors internally report any graffiti they see. If the graffiti is on private property, Damari will follow-up with the business/property owner to figure out the desired next steps and whether they would like the ambassadors to assist in painting over the tag.
<b>Trespassing</b>	Ambassadors internally report any potential trespassing issues, including when they notice gates or doors left open. If they see trespassing, they



	report the issue immediately to the police. Ambassadors also help distribute ESDA's free no-trespassing signs to businesses.
<b>Loitering</b>	Ambassadors internally report loitering issues, especially if related to drugs or encampments. If the loitering is within the City's No Sit, No Lie zone, Ambassadors will notify loiterers of the city ordinance and ask them to move along.
<b>Parking</b>	Ambassadors immediately report the locations of RVs and derelict vehicles to EPD. In the future, ambassadors may also assist in identifying potentially unauthorized vehicles that are parking in a business's on-street parking area.
<b>Drug Activity</b>	Ambassadors report drug activity to EPD. If an individual is experiencing an overdose, ambassadors contact 911 and may administer Narcan.
<b>Welfare Check</b>	If a person looks to be in need, ambassadors will ask how the person is doing and if they could use any help. Ambassadors may provide a social services resource guide to the individuals and assist in calling 211 or direct them to the Carnegie Resource Center.
<b>Business Check-ins</b>	Ambassadors regularly do walk-in check-ins with businesses to see how they're doing and whether they need any assistance from ESDA.
<b>Visitor Assistance</b>	Ambassadors provide directions to visitors on how to get to their destinations and help answer other questions they may have.

### What Ambassadors Cannot Do

- Arrest someone
- Forcibly remove someone
- Put out a major fire
- Act as a police officer, firefighter, medical professional, or social worker.
- Be everywhere at once at all times.
- Keep our neighborhood perfect 100% of the time

### Overnight Vehicle Patrol

Pacific Security provides hourly vehicle patrols from 9pm to 6am, every night. The patrol route is designed to ensure every street block gets seen. If you are having trouble, please let Damari know so that we can alter the patrol route and put an extra emphasis on the area.





### No Trespassing Signs

For the police to enforce trespassing laws on private property, the property owner or business must have an established agreement with the police department and their premises must be signed against trespassing. ESDA facilitates establishing the agreements and provides free trespassing signs to businesses. If you are interested, contact [Damari](#).



### Pallet Recycling Program

ESDA is establishing a free voluntary weekly pallet pick-up program for businesses with discarded wood pallets. By better managing our pallets, we can reduce trash and dangerous fires at encampments. If you are interested, contact [Damari](#).



### Parking Program

On streets without sidewalks, the adjacent business is responsible for managing the on-street parking. ESDA is establishing a voluntary, uniform tow-away parking signage program for these businesses. If you are interested, contact [Damari](#).



### Trainings & Events for Neighborhood Businesses

ESDA will be coordinating a series of trainings on such topics as Narcan administration to address an overdose, de-escalation techniques, [Crime Prevention through Environmental Design \(CEPTD\)](#), CPR, and flu & COVID vaccinations. If you are interested in any of these potential trainings or others, contact [Damari](#).

### Workforce Development Hub

ESDA is developing a matchmaking program that will place individuals into internships, pre-apprenticeships, and apprenticeships in neighborhood businesses, especially within the trades, hospitality, and healthcare sectors. If you are interested, contact [Damari](#).

### Weekly BIA Newsletter

Join ESDA's weekly BIA newsletter to property & business owners for the latest updates about the latest safety concerns, BIA activities, and other relevant news. Email [Damari](#) to request to be added.